

CASTLE LOCH LOCHMABEN COMMUNITY TRUST

SCOTTISH CHARITABLE INCORPORATED ORGANISATION NUMBER SC044045

SECOND ANNUAL REPORT AND ACCOUNTS FOR YEAR TO 31 MAY 2015

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Part 1 – Administrative Information.

Charity Name & Address	Castle Loch Lochmaben Community Trust, c/o Reeds, Castle Loch, Lochmaben Lockerbie DG11 1 NN
Website	www.castleloch.org.uk
Facebook	www.facebook.com/castlelochlochmaben
Charity trustees	David Rose Chairman James Coles Vice Chairman Freda Seddon Secretary Neill Smith Treasurer Howard Baisden Tony Hancock John Hugo Lynne Longmore (Resigned 24 March 2015) Ian Stewart Jack Wade Hazel McNinch (elected 24 March 2015)
Project Officer	Darren Flint
Bankers	Bank of Scotland, The Direct Business, PO Box 1000, BX2 1LB
Solicitor	Alan Robertson, Messrs Harper Robertson & Shannon, 100 High Street, Annan DG12 6DW.
Independent Examiner	Robert Murray, Cruachan, Hillbank Road, Lochmaben, Lockerbie DG11 1RR

Part 2 – Trustees' Annual report

Structure Government and Management. The Trust is a Scottish Charitable Incorporated Organisation governed by a Constitution dated 25 June 2013. Membership of the Trust is open to any individual aged 16 or over who is resident in the area covered by the Community Councils of Royal Burgh of Lochmaben & District, Templand & District and Royal Four Towns. There are currently 304 members. A minimum of 3 and a maximum of 10 Board Members/Charity Trustees are elected at each AGM. All of the Trustees must retire at each AGM but are eligible for re-election. Since 24 February 2014 a part time Project Manager, Darren Flint, has been in post.

Objectives and Activities. The Trust's purposes as laid out in the Constitution are:

- To advance environmental protection and improvement and
- To advance citizenship or community development through community ownership and management of Castle Loch, Lochmaben.

In pursuance of these objectives a dedicated team of volunteers has been established who regularly carry out a range of tasks around the Loch. Children's and youth groups have been encouraged to utilise the facilities and appreciate the importance of caring for this important environment. A large and growing number of members of the community of all ages access the path round the Loch and this inspired more people to become engaged in the management and protection of the area.

Achievements and Performance. The first stage of development work was carried out during the summer. This involved the erection of safety fencing along the busy A709 road, the construction of the missing piece of footpath to complete a circular three mile walk round the Loch, the improvement of some of the existing footpath, the construction of a footbridge over the Innerfield Burn and the installation of interpretation boards and finger posts. The information leaflet was also updated and reprinted. The volunteers have met regularly throughout the year carrying out the preparation work for the new footpath and numerous maintenance tasks. A people counter was installed so we have accurate records of users of the footpath. Arrangements have been made to replace the bird hide, which was sadly burned down in the summer of 2014, thanks to a generous offer by Roy Thorburn to carry out the work with materials supplied by the Trust. The Trust has continued to build links to local community groups including Lochmaben Girl Guides who created a Scottish wildflower garden and undertook various activities towards their environmental and community badges, the construction of a Kindergarten Forest School and activities around the Loch for nursery and primary school groups. The Trust also welcomed involvement from Lockerbie Rotary Club, Annandale Young Farmers and Duke of Edinburgh Award participants. A very well attended event was held on 11 April when the footpath was formally opened by Dr Craig Brown.

The site is closely monitored for invasive or unwanted flora and fauna species, with action undertaken by volunteers and specialist knowledge professionals to control, remove or eradicate encroaching rhododendron and Japanese knotweed. Action was taken to start the process of future proofing the ongoing funding for the site, with the setting up of a regular giving, one-off donation and Gift Aid Scheme. The work of the Trust and activities at Castle Loch have regularly featured in the local press and also gathered some coverage at a national level. Highlights have included a number of double page spreads in the Annandale Series and the DG Standard marking key anniversaries and events, a five page feature in DG Life magazine and winning the "Community Project of the Year" at DG Life People of the Year awards.

Financial Review. The Trust would like to put on record their grateful thanks to those who have provided funding during the year. Grants received are detailed in the accounts, some fundraising was carried out and numerous members of the community gave generously.

The Trust received income during the year of £61,317 and spent £56,398 leaving funds in hand at the end of the Financial Year of £32,021. This will be applied towards some ongoing works and payment of staff costs, insurance, etc.

In future years it is expected that additional projects will only proceed when specific grant funding has been obtained. The Trust does not intend to hold any significant funds in reserve apart from sufficient to provide working capital, to meet ongoing recurrent costs and to provide a small cushion, possibly around £5k - £10k, for unexpected expenditure.

Future Plans. Funding has been obtained to provide a short length of footpath adjacent to the bungalow "Beauly" on the A709. It did not prove possible to raise sufficient funds to undertake a full feasibility study into the long term use of Lochfield Cottage so a scaled down study will be undertaken in the first instance using volunteers. The Trust intends to continue to grow the community engagement activities, particularly those with local nurseries and primary school age children, to increase knowledge and understanding of the importance of the site for wildlife and how the next generation is key to this vision. The Trust will also develop and run a range of fundraising events to promote the site and raise funds for the Trust's ongoing work.

Signed on behalf of the Board.....

David Rose Chairman 21 September 2015

**Part 3 - Independent Examiner's Report to the Trustees of
Castle Loch Lochmaben Community Trust**

I report on the accounts of the charity for the year to 31st May 2015 as set out on pages 4 to 5.

Respective responsibilities of trustees and examiner.

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 as amended. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's report.

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement.

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

..... Robert Murray.

7 December 2015

Address of Independent Examiner: Cruachan, Hillbank Road, Lochmaben, Lockerbie DG11 1RR

Part 4 - Receipts & Payments Account

	Notes	Unrestrict- ed Funds £	Restricted Funds £	Total 2015 £	Total 2014 £
Receipts					
Donations		2,210	500	2,710	1,717
Jaybees nursery donation		100	0	100	50
Grants	5	25,000	28,620	53,620	176,270
Fundraising		579	0	579	0
Fishing permits		2,220	0	2,220	297
Canoeing		1,400	0	1,400	0
Sale of merchandise		221	0	221	304
Gift Aid Tax		298	0	298	0
Sundry income		169	0	169	49
<i>Total receipts</i>		32,197	29,120	61,317	178,687
Payments					
Purchase of merchandise		559	0	559	263
Charitable activities	6	22,333	33,506	55,839	151,322
<i>Total payments</i>		22,892	33,506	56,398	151,585
Surplus/deficit (-) for the year		9,305	-4,386	4,919	27,102

Part 5 - Statement of balances as at 31 May 2015.

	Unrestrict- ed Fund £	Restricted Fund £	Total 2015 £	Total 2014 £
Cash & bank at start of year	18,280	8,400	27,102	0
Surplus/deficit (-) for year	9,305	-4,386	4,919	27,102
Bank balance at end of year	27,585	4,014	32,021	27,102

Part 6 - Notes to the Accounts

1. Accounting Policies

The accounts have been prepared on a receipts and payments basis. They consist of a summary of all monies received and paid via the bank and in cash during the year, along with a statement of balances. No adjustments have been made for any income due but not yet received, nor for any expenses incurred but not yet paid. Fixed assets are not capitalised. As last year's accounts were prepared on an accruals basis the figures for that year have been restated where necessary.

2. Funds

Unrestricted funds are available for use at the Board's discretion in furtherance of the Trust's objectives. Restricted funds are those given for specific purposes.

3. Contingent Liability

The Scottish Land Fund may demand repayment of their grant in the event that it is likely that the Trust may have to stop operating, if the grant conditions are not met or in certain other defined circumstances.

4. Trustee Remuneration, benefits and expenses.

No Trustee received remuneration or reimbursement of expenses other than reimbursement of purchases made on behalf of the Trust.

5. Grants received during the financial year.

	Unrestrict- ed Fund	Restricted Fund	Total 2015	Total 2014
	£	£	£	£
Scottish land Fund	25,000	5,180	30,180	168,320
D & G Council	0	6,440	6,440	3,550
Leader	0	16,500	16,500	0
CSV Action Earth	0	500	500	0
Others	0	0	0	4,400
	25,000	28,620	53,620	176,270

6. Expenditure on Charitable Activities

	Unrestrict- ed Fund	Restricted Fund	Total 2015	Total 2014
	£	£	£	£
Purchase of Loch, cottage and land	0	0	0	142,498
Employee costs	17,867	0	17,867	4,353
Lochfield Cottage costs	701	0	701	1,520
Insurances	1,227	0	1,227	1,307
Path, bridge & fencing	0	33,506	33,506	0
Bird Hide	730	0	730	0
Other costs	1,808	0	1,808	1,644
	22,333	33,506	55,839	151,322

Signed on behalf of the Board.....

David Rose Chairman 21 September 2015