

Castle Loch, Lochmaben Community Trust

Dumfries & Galloway

Overview of works:

To construct a footpath extension through the woodland at the south west edge of Castle Loch - sub base material laid over geotextile/terram membrane.

To fence along the length of footpath extension and the inside of the B7020 roadside hedge

An Invitation to Tender

Date: 8 September 2016

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Document Purpose

This document is to help agencies prepare proposals and quotations for the new pathway and bridge around the eastern edge of Castle Loch, Lochmaben on behalf of Castle Loch, Lochmaben Community Trust (CLLCT).

By issuing an Invitation to Tender (ITT), the CLLCT ensures that all agencies have the same information on which to base their pricing and proposals and are working to the same timescales. Additional information may be requested and this information will be made available to all other agencies.

CLLCT reserves the right to select a single agency, a number of agencies, or no agencies at all because of issuing this ITT. CLLCT also reserves the right to select all or part of a pitch given by any agency. No charge will be made to the CLLCT by any tenderer, whether successful or unsuccessful in their bid, for any preparation costs during the selection process.

Award of the Business

The CLLCT may award the business based upon the CLLCT's evaluation of the written quotations received, and upon other factors including references and observations of the Provider's operations. Use of sub-contractors will be subject to the CLLCT's prior approval. The short listing of 3rd parties will be undertaken by a panel of Trustees.

Principles

- All Providers will be treated equally and impartially.
- Quotations will not be sought from any Providers unless the CLLCT is prepared to consider offering that Provider the business.
- The CLLCT may seek clarification of a particular point or points.
- When a price is submitted, it is considered the Provider's best offer, however CLLCT reserves the right to undertake post-tender negotiation.

About the Castle Loch, Lochmaben Community Trust (CLLCT)

Castle Loch is an important environmental/recreational resource for the Lochmaben area. Local people make considerable use of the footpath along the west side of the Loch and those interested in wildlife come from far afield to see the wide range and rare species. Castle Loch is also an exceptional coarse fishery and home to the Annandale Sailing Club.

Castle Loch and the surrounding land cover some 107 ha of which 35 ha is woodland, meadow and marshland. The Loch provides the link between Lochmaben and Lochmaben Castle and covers 800 years of local history. Castle Loch has special environmental designations. A Site of Special Scientific Interest (SSSI), a Special Protected Area (SPA) and designation under the Ramsar Convention as a wetland of international importance. Some 200 species of bird have been recorded on and around the Loch with occasional sightings of osprey.

The Trust are now rerouting a stretch of the existing footpath round the Loch, including hard surface path, boardwalk, fence the roadside and provide interpretation boards along the walk.

CLLCT deadlines and key dates

Action	Deadline/Timing
Key Tender Dates	
CLLCT issue ITT	Thursday 8 September
Availability to view site and path route	From 12 September
3 rd Party submits proposal (via email)	Wednesday, 28 September
CLLCT contractor decision and inform 3 rd parties	Friday 7 October
3 rd party undertakes fencing works	24 October – 11 November
3 rd party undertakes pathway works	31 October – 18 November
Other dates	
Project Manager on leave (some email access). Site visits covered by David Rose in his absence	17 Sept – 3 Oct

Requirements and Costs

Item No.	Description	Distance / quantity	Unit	Rate (£)	Total Price (exc. Vat) (£)
Pathway					
1	Geotextile/Terram membrane	350	Metre		
2	1.4m wide path with a minimum of 150mm deep sub base, deeper in damper areas, compacted. Quarry dust coating of 25mm	350	Metre		
3	Culvert drainage pipes along pathway	Supplier to advise	Per item		
4	Accessible latch gate to path at Castle Main lane	1	Per item		
5	Boardwalk: 1.4m wide spanning wet area in middle of woodland. 2 nd shorter stretch at entrance to grassland (approx. 6m)	30	Metre		
Fencing					
6	Rylock mesh fence, one line of plain wire on 3"x 3" stobs at 3m c/c with strainer & corner posts. Fencing along footpath extension: Current footpath to fence = 30m, Across open grassland = 110m, Through woodland to Castle Main lane = 210m Fencing in between hedge and woodland along B7020 road: Bowls Club entrance to where Castle Loch footpath joins B7020 = 1040m	1390	Metre		
7	Current fencing across grass land requires cattle deterrent or a secondary line of fencing with barbed wire.	110	Metre		

Notes:

- **Path and fence distance has been measured with GPS for approximate distance, it is a requirement for the 3rd Party to check and confirm all measurements.**
- Path route will be marked out and cleared by groups of volunteers during August and September.
- The boardwalk is to span a boggy area in the woodland - 3rd party to advise on exact span and specification
- Welfare facilities are available at Lochfield Cottage, a short drive from work site.

What we want from your tender bid

1. Clear breakdown of prices, and where applicable, priced per metre / item.
2. Funding from Leader require costing to be split in to labour and materials.
3. Details of availability, start and completion date.
4. A minimum of two references for similar works undertaken.
5. Confirmation of appropriate insurance to undertake work eg employer's liability, public liability
6. Tender proposal to be emailed to darrenflint@castleloch.org.uk

Invoicing and pricing

Invoicing – Upon completion of work to agreed quality standard.

Pricing – Submitted pricing is considered to be fair and the Provider's best offer.

Environmental Requirements

Scottish Natural Heritage:

- Castle Loch Site of Special Scientific Interest (SSSi)
- Castle Loch, Lochmaben Special Protection Area (SPA)

Operation No.	Proposed Activity & Location	Start and End Dates
11 & 27	<p>Access path will be created around the southwestern section of the loch (as shown in green on the attached map.).</p> <p>The new route will be surveyed prior to work to ensure no birds are nesting and all nesting birds' young have fledged.</p> <p>Vegetation will be required to be cut back along the route.</p> <p>Route of new path surface will be cleared for 1.4m membrane to be laid down and sub-base gravel spread over the top, to a depth of 150mm-250mm as terrain dictates. Gravel will be tipped and stored as close to the road as possible, selecting areas which are currently clear of vegetation. From there gravel will be power-barrowed to the new footpath site along suitable routes. Gravel will be domed to allow for drainage.</p> <p>A section of boardwalk, approx. over a marshy section 30 metres, will be created and to prevent impact on drainage.</p>	01 August 2016 to 31 December 2016

Health & Safety

Suppliers are responsible for the undertaking of their own *risk* and *Health & Safety* assessments of the site prior and during works. While the pathway route isn't presently open to the public, suppliers need to ensure all works are undertaken in a safe and responsible manner.

Confidentiality

All the information contained in, and relating to, this ITT, including accompanying documentation and information and any further correspondence, is strictly confidential and must not be disclosed to any third party without the prior written permission of the CLLCT. The information contained in any bid will be treated as confidential by the CLLCT and will not be disclosed to third parties without prior authorisation from the agency.

Correspondence

All correspondence in connection with this project must be directed to:

Darren Flint
CLLCT Project Manager
Lochfield Cottage
Priestdykes
Lochmaben
Dumfries & Galloway
DG11 1LP

Telephone: 07971790847

e-mail: darrenflint@castleloch.org.uk

When Project Manager is unavailable (on leave 19 Sept – 3 Oct) any questions or site visits can be directed to

David Rose
Trust Chairman

Telephone: 01387 810010

e-mail: daverose10@btinternet.com

Appendices

Green Line = new path

B7020 fence start - finish

